

**Special Examinations - Distance Education - December 2023****Instructions to Candidates**

1. Candidates admitted from 2002 to 2014 can register for examination only through online in our university website <https://coe.annamalaiuniversity.ac.in/bank/splddeapp.php> and only online payment will be accepted. Candidates having tuition fee dues cannot register for Examinations.
2. The candidates should clear the tuition fee arrears through online payment www.audde.in.
3. The candidates who have completed the compulsory Personal Conduct Programmes (Theory and Practical) are only eligible to appear for examination.
4. The candidates should enter the following details in the portal (i) Name (ii) Enrol. No (iii) Reg.No (iv) Programme (v) Year of Study (vi) Name of the subjects to appear for examinations (vii) Code no of subjects (viii) Fee paid details (ix) E-Mail id (x) Permanent Mobile No (xi) Contact Address
5. To register for this special examination, the candidates should remit Rs.5000/- as special fee in addition to normal examination fee for each paper through online university portal.
- 6. Those who have already paid Rs.5000/- as special fees, need not pay again. However, they should pay examination fee for each paper.**
7. Candidates will be provided only one blank answer booklet containing 40 pages with OMR (Optical Mark Recognition) sheet as cover page. No additional sheets will be provided for theory examinations.
8. Candidates should write their correct Register Number in their Answer script and shade the numbers properly. If it is found later that a wrong or incomplete number has been written or wrong/incomplete shading, the result will not be published.
9. The university shall have the right to cancel or modify any of the above instructions and such decision will be binding on all the candidates appearing for the university Examinations. For any clarification regarding examinations, Certificates, etc., Candidates are advised to write to the Controller of Examinations by his designation or contact through E-Mail – jcauexam@gmail.com